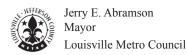


Bylaws Tune-up



Presented by Legal Aid Society's Community Development Program

Come to the workshop prepared to ask questions about your bylaws.

<u>Location</u>: Memorial Auditorium 970 S. Fourth Street

Thursday, September 8

5:30 - 6 p.m. registration / networking / light dinner

6 - 8:30 p.m. Seminar

Saturday, September 10

9 - 9:30 a.m. registration / networking / continental breakfast

> 9:30 a.m. - noon Seminar

- Every organization should review its bylaws periodically. When was the last time your group looked at your bylaws?
- Does every board member have a copy of your bylaws?
- What items should be in your bylaws and what items should be in your policies and procedures?
- What are the responsibilities of officers?

If it's time for a tune-up, sign up for this Neighborhood Toolbox training for an informative bylaws refresher course.

Learn more about the role bylaws play in an organization, basic provisions that bylaws should contain and options you may want to consider.

The training session is \$5. *Class size is limited to 35* Please pre-register *NOW* to reserve your place in the class.

Please check which session you prefer.

Thursday.	September	8	Saturday.	September	10

	Registration
Name	
Organization	
Address	
City, State, Zip	
Phone	E-mail

Return completed registration to:

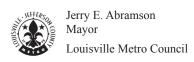
Bylaws Tune-up Training Louisville Metro Department of Neighborhoods 400 South First Street Louisville, KY 40202 (Fax) 574-4227 For more information:

Kelly P. Long at 574-3931 -orkellyp.long@loukymetro.org





Bylaws Tune-up



Louisville Metro Council

Mayor Jerry E. Abramson



Permit No. 52 Louisville, KY

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Louisville, KY 40202 400 South First Street Louisville Metro Department of Neighborhoods

Save the date!

Mayor's Neighborhood Summit

LOUISVILLE METRO NEIGHBORHOODS COMING TOGETHER

Saturday, November 12, 2005

7:30 a.m. - 2:30 p.m.Clarion Hotel and Conference Center 9700 Bluegrass Parkway

Join Mayor Jerry Abramson and neighborhood leaders to share best practices, network and celebrate our neighborhoods!

Workshops and Keynote Speaker

Topics include: safety, housing, working with developers, neighborhood beautification, promoting your neighborhood, attracting volunteers and more

Sponsored by Louisville Metro Department of Neighborhoods Contact MetroCall 311 or (502) 574-5000 to be placed on the Neighborhood Summit mail list. E-mail: neighborhoods@loukymetro.org